



Charlotte County Public Schools

ENNIS JONES
County Seat
TERESA DUNAWAY
Red Oak / Wyllyesburg
GLORIA TALBOTT
Drakes Branch
R. B. "JAY" GEORGE
Keysville

ROBBIE MASON, SUPERINTENDENT
P.O. BOX 790 • 250 LEGRANDE AVENUE
CHARLOTTE COURT HOUSE, VIRGINIA 23923
434/542-5151 FAX 434/542-4261

R. "SCOTTY" HAMLETT
Cullen / Red House
ELISE GREEN
Aspen / Phenix
JON BERKLEY
Bacon / Saxe
DANA L. RAMSEY
Clerk of Board

Dear Prospective Pre-Kindergarten Parent/Guardian:

Thank you for your interest in the Charlotte County Pre-Kindergarten Program. The intent of this program is to provide educational services to at-risk four-year-old students to help ensure that they have the foundation necessary to be in successful in kindergarten and beyond. The program is need based, and there are a limited number of openings.

In order to be considered for the program, students must have the following:

- A **registration form** fully completed and signed by the parent/guardian. Since the information on the registration helps verify the level of need, failure to complete all parts of the application may result in the student not being included for consideration;
- Completed **income verification form** is required. This form is due back to your child's school by May 1st;
- **Proof of in-county residence**. This can include any verification form that connects a person to a physical address. Some examples are a power bill, lease, rental agreement, home title in the parent/guardian's name; and
- A **completed screening** performed by the school division. Screenings will be scheduled by appointment with additional screenings scheduled as needed.

Note: There are other required items listed on the registration form. These do not need to be completed for consideration in the program but must be provided by the dates indicated on the registration.

Parents/guardians will be notified in writing the first week of July with regards to acceptance. Students who are placed on the waiting list will be reconsidered if openings become available throughout the year.

If you have any questions as you work through the application process, please do not hesitate to contact the school at which your child is registering or me at (434)542-9503. We look forward to working with you and your family this year and beyond.

Sincerely,

Jamie R. Brown, Ed.S.
Director of Special Programs